

AGENDA
REGULAR DRAINAGE MEETING
NOVEMBER 28, 2018
1:30 PM

1. Open Meeting
2. Approve Agenda
3. Approve Minutes
November 14, 2018 Regular Drainage Meeting

Documents:

[11_14_2018 - DRAINAGE MINUTES.PDF](#)

4. Approve Claims For Payment
Pay Date of Friday, November 30, 2018

Documents:

[PAYABLES-DRAINAGE PUBLICATION.PDF](#)

5. DD 41, 77, 123, 128, 143 & Big 4 Main - Approve Change Order #2

Documents:

[6771.2 -CONTRACTOR AND ENGINEER SIGNED CHANGE ORDER 2.PDF](#)

6. DD 48 - Approve Work Order Request #237

Documents:

[DD 48 WO 237 REQUEST.PDF](#)
[DD 48 WO 237 MAP.PDF](#)

7. DD 21 - Approve Work Order Request #239 For Reclassification

Documents:

[DD 21 WO 239 REQUEST.PDF](#)

8. DD 9 - Discuss, With Possible Action, Updates To Work Order #229
9. Discuss, With Possible Action, Drainage Clerk Position
10. Other Business
11. Adjourn Meeting

REGULAR DRAINAGE MEETING

11/14/2018 - Minutes

1. Open Meeting
Hardin County Board of Supervisor Chairman, BJ Hoffman, opened the meeting. Also present were Supervisors, Lance Granzow and Renee McClellan; Landowner, Curt Bunte; Lee Gallentine with Clapsaddle-Garber Associates; Drainage Clerk, Tina Schlemme.
2. Approve Agenda
McClellan moved, Granzow seconded to approve the agenda as presented. All ayes. Motion carried.
3. Approve Minutes
Granzow moved, McClellan seconded to approve the minutes of the November 7, 2018 regular drainage meeting. All ayes. Motion carried.
4. DD 55-3 Lat 9 - Discuss, With Possible Action, Landowner Concerns
Bunte presented photos of recent drone footage. After much discussion, the Trustees agreed that Bunte should submit a damage claim for crops and waterway seeding. Schlemme is to share the photos with Hands On to locate any possible private tile not hooked back up as indicated by the wet areas. The possible installation of intake(s) were also discussed.
5. DD 41, 77, 123, 128, 143 And Big 4 Main - Approve Change Order #2
No action was taken as the contractor was not present and the completion deadline is still far enough out.
6. DD 34 - Discuss, With Possible Action, Post-Construction Erosion Control
Gallentine presented the repair summary for the needed erosion control which stated that the area still needs seeded. Granzow moved, McClellan seconded for CGA to administer seeding themselves while in the area or hire a contractor to perform. All ayes. Motion carried.
7. DD 25 - Approve Cancellation Of Contract With Farm Tile Pro
Gallentine and Schlemme updated the Trustees that all requested information had been received from Farm Tile Pro stating they would not be invoicing for any further costs but the submitted bond invoices. Granzow moved, McClellan seconded to approve the contract cancellation and payment of \$5,360 for bond costs. All ayes. Motion carried.
8. DD 25 - Discuss, With Possible Action, Updates To Project
Schlemme stated the attorney has worked with Union Pacific and reached an agreement to move forward with the project. Granzow moved, McClellan seconded to approve the agreement as presented. All ayes. Motion carried.
9. DD 25 Lateral 3 - Discuss, With Possible Action, Investigation Summary For Work Order #226
Gallentine updated the Trustees that the new tile problem near the apple orchard was due to tree roots plugging the tile. There is approximately 150' between the previous tile repair and the new one. McClellan moved, Granzow seconded to approve replacing the longer stretch of tile (current repair plus the 150') and removing the trees during construction. Schlemme is to ask the landowner if they would like the fence replaced during construction if damaged. All ayes. Motion carried.
10. DD 38 - Discuss, With Possible Action, Investigation Summary For Work Order #231
Gallentine presented the investigation summary for the standing water in 15-89-22. The landowner does not have the contractor available to start right away as originally suggested. Granzow moved, McClellan seconded to either assign the work via lottery system or lump with other projects, if possible, under a contract. All ayes. Motion carried.
11. DD 86 - Approve Work Order Request #236
McClellan moved, Granzow seconded to approve Work Order #236 for tile damage in the NE1/4 of section 23-89-21. CGA is to investigate and report back or if it's an easy repair, assign a contractor to complete. All ayes. Motion carried.
12. DD 124 - Set Time For December 5, 2018 Landowner Meeting
Granzow moved, McClellan seconded to set the time for the December 5, 2018 landowner meeting as 1:00 p.m. All ayes. Motion carried.

13. DD 146 - Discuss, With Possible Action, Investigation Summary For Work Order #228
Gallentine presented the investigation summary for an eroded outlet in the NE1/4 of section 15-86-20. Granzow moved, McClellan seconded to approve the additional actions recommended and to assign the work via the lottery system or lump with other projects, if possible, under a contract. All ayes. Motion carried.
14. DD 148 - Discuss, With Possible Action, Updates Regarding Work Order #227
Gallentine updated the Trustees that it appears the silt is enough to warrant a cleanout which would be over \$50,000. Granzow moved, McClellan seconded for CGA to create an engineer's report. All ayes. Motion carried.
15. DD 165 - Discuss, With Possible Action, Investigation Summary For Work Order #232
Gallentine presented the investigation summary for a depression in the SW1/4 of section 5-89-19. Granzow moved, McClellan seconded to approve the additional actions recommended and to assign the work via the lottery system or lump with other projects, if possible, under a contract. All ayes. Motion carried.
16. Discuss, With Possible Action, Legal Opinion Regarding Drainage Clerk Position
Schlemme presented the legal opinion received from Mike Richards that stated his interpretation of the Code of Iowa is the drainage clerk position should stay under the control of the auditor. Granzow stated he believes they could supervise the position but have the ultimate control be under the auditor. McClellan stated she would like Schlemme to contact County Attorney, Darrell Meyer, to draft an agreement between the board and the auditor. The Trustees discussed different funding options and decided that the full-time position should begin no later than July 1, 2019 but could start as early as January 1, 2019 by using the current budgeting method for the first 6 months. The drainage districts would begin to be charged beginning the next fiscal year, July 1, 2019. Hoffman stated he would talk with the auditor to figure out the budgeting arrangement.
17. Other Business
None.
18. Adjourn Meeting
Granzow moved, Hoffman seconded to adjourn the meeting. All ayes. Motion carried.



Hardin County

Drainage Claims with Pay Date of 11/30/2018

Description	Vendor	Amount
DD 136 WO 146 POSTAGE	Hardin County Auditor	7.98
DD 55-3 LAT 9A WO 29 ENG FEES	Clapsaddle-Garber Assoc	544.65
DD 22 ENG SVCS 9/15-10/20/18	Clapsaddle-Garber Assoc	660.00
DD H-S 3-58 Assessments 2018	Story County Auditor	943.90
DD H-H 1-103 ASSESSMENTS 2018	Hamilton Co Auditor	781.00
DD H-F 4-53 ASSESSMENTS 2017	Franklin Co Auditor	6.00
DD 25 CANCEL CONTRACT BONDING COSTS	Farm Tile Pro LC	5,336.00
DD 52 Legal Advice for filing petition	The Davis Brown Law Firm	57.00
DD 148 WO 211 Repair	R D Customs LLC	967.00

Change Order

No. 2

Date of Issuance: October 26, 2018

Effective Date: October 17, 2018

Project: Drainage District Repairs	Owner: Drainage District Trustees	Owner's Contract No.:
Contract:		Date of Contract: May 2, 2018
Contractor: Hands On Excavating		Engineer's Project No.: 6771.2

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Due to weather conditions in fall, contractor requests an extension of project completion date.

Attachments (list documents supporting change):

E-mail from contractor requesting Change Order #2

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$149,516.85	Original Contract Times: <input checked="" type="checkbox"/> Calendar days Substantial completion (date): 11-30-2018
Increase from previously approved Change Order No. <u>1</u> to No. <u>1</u> : \$ 30,911.50	[Increase] [Decrease] from previously approved Change Order No. <u>1</u> to No. <u>1</u> : Substantial completion (days): 0
Contract Price prior to this Change Order: \$180,428.35	Contract Times prior to this Change Order: Substantial completion (date): 11-30-2018
Increase of this Change Order: \$ 0.00	Increase of this Change Order: Substantial completion (date): 5-1-2019
Contract Price incorporating this Change Order: \$180,428.35	Contract Times with all approved Change Orders: Substantial completion (date): 5-1-2019

RECOMMENDED:
By: [Signature]
Engineer (Authorized Signature)

Date: 10-31-18
Approved by Funding Agency (if applicable):

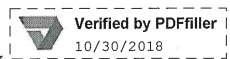
ACCEPTED:
By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:
By: [Signature]
Contractor (Authorized Signature)

Date: 10/30/2018

Date: _____



Lee Gallentine

From: Jacob Handsaker <handsaker@gmail.com>
Sent: Wednesday, October 17, 2018 8:35 AM
To: Lee Gallentine
Subject: Re: DDBig 4 project

Lee,

Yes an extension for the entire remaining parts. I would like the extension to may 1 of 2019. We will likely work on it thru the winter if weather allows. Could you also feel them out on the option of pulling in dual wall 8" on the job by dean brights place.

Thank you.

Jacob Handsaker
Hands On Excavating LLC
Handsaker Farms
12676 290th St
Radcliffe, Ia 50230
O. 5158992394
C. 5154606294
E. handsaker@gmail.com

Is there anything more that I can do just for you?

Please forgive any errors or misspellings as this correspondence was sent via a mobile device.

On Oct 17, 2018, at 8:16 AM, Lee Gallentine <LGallentine@cgaconsultants.com> wrote:

Jacob,

Just a couple of questions. First, what date do you want the extension to and second I assume that you want an extension for the entire remainder of the contract, not just the Big 4 portions of the contract. Just let me know.

Thanks,

Lee

Sent from my U.S.Cellular© Smartphone

----- Original message -----

From: Jacob Handsaker <handsaker@gmail.com>
Date: 10/17/18 7:30 AM (GMT-06:00)
To: Lee Gallentine <LGallentine@cgaconsultants.com>
Subject: DDBig 4 project

Lee,

I'm writing to request an extension on completion date of the big 4 project. I'm requesting this extension due to weather delays of multiple projects this summer.

Today we are finishing up in Radcliffe and will move equipment to DD34 to do the keyway at the top of the waterway.

Thank you.

Jacob Handsaker
Hands On Excavating LLC
Handsaker Farms
Radcliffe, Iowa 50230
P. 515 460 6294
F. 1-800-852-8337
E. handsaker@gmail.com

www.handsonexcavating.com

Is there anything more that I can do for just you?



Drainage Work Order Request For Repair

Hardin County

Date: 11/9/2018

Work Order #: WO00000237

Drainage District: Drainage Districts \DD 48 (51072)

Sec-Twp-Rge: 23-88-21 **Qtr Sec:** SE

Location/GIS: 88-21-23-400-003

Requested By: Kevin Johnson

Contact Phone: (641) 373-1048

Contact Email: Lowells - Iruskin43@msn.com

Landowner (if different): Lowell Skinner (515-532-2278)

Description: DD 48 - Outlet out on embankment 1/2 across field. Please call both Kevin and Lowell when come out.

Repair labor, materials and equipment: _____

Repaired By: _____ **Date:** _____

Please reference work order # and send statement for services to:

Hardin County Auditor's Office
 Attn: Drainage Clerk
 1215 Edgington Ave, Suite 1
 Eldora, IA 50627
 Phone (641) 939-8111
 Fax (641) 939-8245

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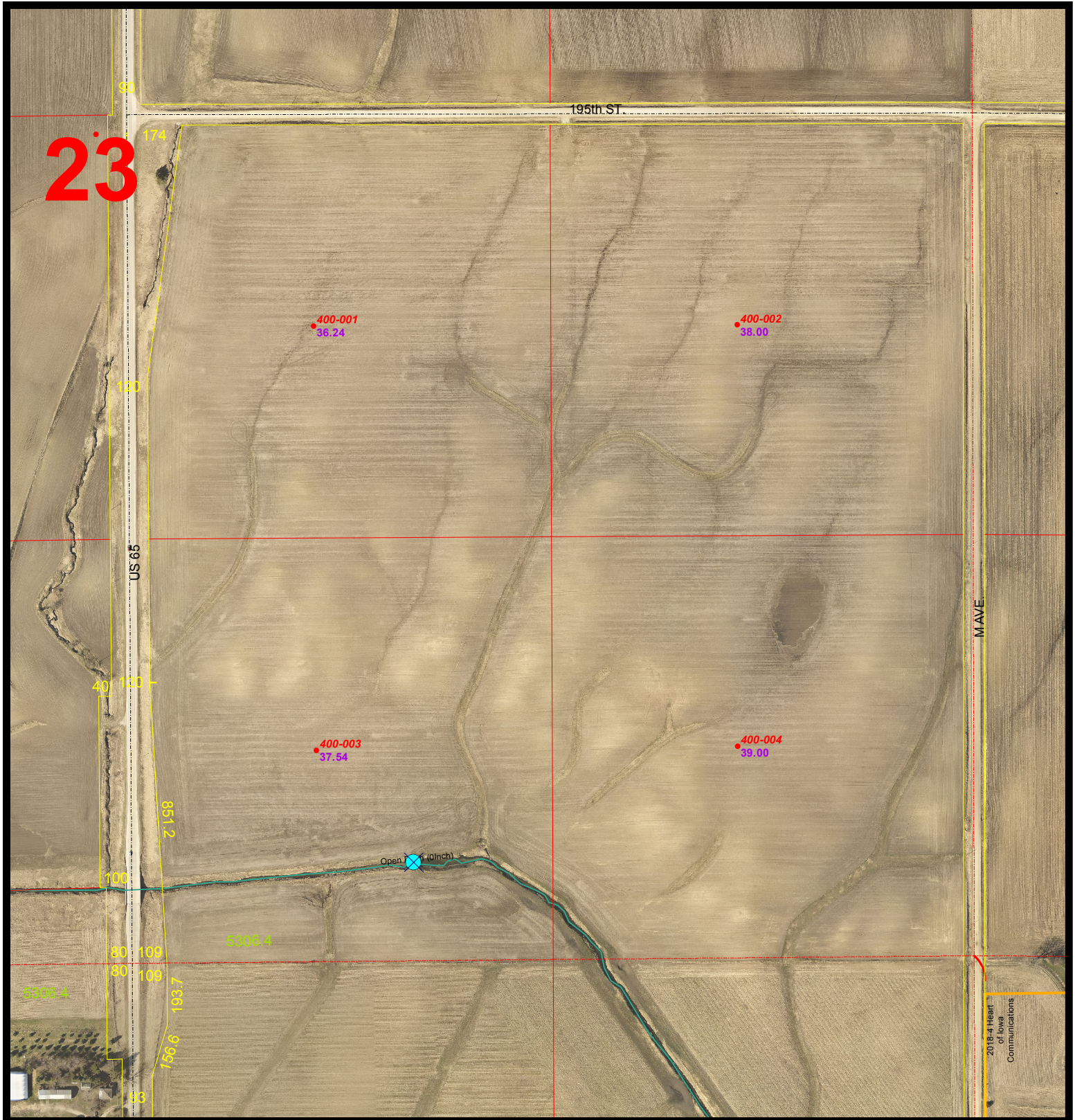
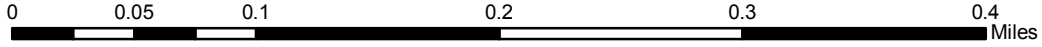
Approved: _____ **Date:** _____



Hardin County Auditor's Office



Date: 11/13/2018



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Drainage Work Order Request For Repair

Hardin County

Date: 11/26/2018

Work Order #: WO00000239

Drainage District: Drainage Districts \DD 21 (51044)

Sec-Twp-Rge: 26-88-22 **Qtr Sec:** _____

Location/GIS: _____

Requested By: Shirley Carolus

Contact Phone: (641) 751-9450

Contact Email: _____

Landowner (if different): _____

Description: DD 21 - Would like a reclassification done before the next project occurs.

Repair labor, materials and equipment: _____

Repaired By: _____ **Date:** _____

Please reference work order # and send statement for services to:
Hardin County Auditor's Office
Attn: Drainage Clerk
1215 Edgington Ave, Suite 1
Eldora, IA 50627
Phone (641) 939-8111
Fax (641) 939-8245

For Office Use Only

Approved: _____ **Date:** _____